



Richmond Quilters' Guild

Vendor Application and Agreement

Event: Richmond Quilters' Guild 2026 Quilt Show

Dates: Saturday, October 17th and Sunday, October 18th

Hours of Operation: 10am - 5pm

Location: ACCA Shrine Center, 1712 Bellevue Avenue, Richmond, VA

Set-Up Time: Friday, October 16th, 12:30pm - 4pm. Saturday vendor entry begins at 9am.

Payment: Payment is required to confirm space. This is a rain or shine event. No refunds.

Cost: \$150 for 10'x10' space (must provide own table and chairs).

Application Due Date: September 1, 2026

Vendor / Company Name:

Type of Product:

Contact Person:

Address:

City, State & Zip:

Phone:

Email:

Yes, I would like to receive emails about future vendor events. (Your email will not be shared with other organizations.)

Website:

10x10 space @\$150	Info Table Only @\$40 []
10x20 space @\$270	Indoor space is limited. Payment does not guarantee space.
10x30 space @\$350	Total Enclosed

- Limited electricity available. Please check here if you require electricity.
- Vendor is required to set up prior to 10am sales and to remain on site through the entire event.
- Reasonable effort will be made to accommodate special requests for a specific space or special need.
- The Richmond Quilters' Guild reserves the right to accept or reject any vendor application.
- In the event that the show cannot open by act of God, riot, and / or public enemy or if vendor cancels, the deposit and / or any fees paid are not refundable.
- If vendor cancels before the show opens, and management is unable to re-sell their space, the vendor is responsible for full booth fees. All cancellations must be in writing.
- All sales are the vendors' responsibility. The Richmond Quilters' Guild and ACCA Shrine Center will not provide money transaction services or change.
- This contract is non-transferable. Booth sharing or sub-letting is prohibited without host consent.
- No nailing or affixing any objects to the property.
- Vendor will help promote the show through my company newsletter, website, and social media.
- Vendor will decorate or display products that relate to the show theme (Colors of our World).
- Set- up details provided upon acceptance.
- Vendor will provide company information for the show program. One ad per paid vendor.

The applicant agrees to indemnify and hold harmless The Richmond Quilters' Guild and ACCA representatives, volunteers, and agents, from and against all liability, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever, arising out of or related to the applicant's activities at ACCA Shrine Center, Richmond, VA.

I have read the Richmond Quilters' Guild rules and agree to abide by the conditions outlined within.

Signature: _____ **Date:** _____

Questions? Please contact Barbara Vonada at 804.433.9735 or rvaquiltersguild@gmail.com

Mail completed application and payment to:

Barbara Vonada, 5720 Sandstone Ridge Terrace, Midlothian, VA 23112

Make checks payable to the Richmond Quilters' Guild